



**STATE OF NEVADA
BOARD OF ORIENTAL MEDICINE**

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*****PUBLIC NOTICE***
REGULAR BOARD MEETING
August 26, 2021 @ 6:00 PM
Via teleconference**

*****MINUTES*****

1. CALL TO ORDER (Discussion/For Possible Action) Maggie Tracey, OMD,
President

Presence of a quorum determined at 6:00 pm

Board Members Present:

Dr. Maggie Tracey, OMD
Dr. Chia Hua Linda Chow, OMD
Dr. Michael Ferris, OMD
Dr. Eric Richardson, MD
Jennifer Braster

Board Staff:

Merle Lok, Executive Director
Henna Rasul, Senior Deputy AG

Public:

Dr. Fiona Kelley
Ariel Donofrio
Jeanette Belz

2. Public Comment (Discussion Only).

Dr. Richardson had a question about the Acupuncture Point Injection Therapy course offered by Wongu. Dr. Tracey stated that she cannot answer questions during public comment, but this could be an Agenda topic at the next meeting.

3. Adoption of agenda (For Possible Action)

Motion: Ms. Braster moves to approve

Second: Dr. Richardson

The motion has been approved unanimously.

4. Approve or disapprove of the minutes for the 7/7/2021 board meeting (For Possible Action).

Motion: Ms. Braster moves to approve

Second: Dr. Richardson

The motion has been approved unanimously.

5. Discussion regarding Certemy progress (For Possible Action).

ED states that progress is going well with Certemy. ED has access as an administrator and as a professional. Certemy is in the process of converting the licensing application to an online application and then will work converting the renewal application to an online application. ED states that Certemy should have the renewal application done in time at the end of October for the renewals.

6. Approve or disapprove of using Stripe for the payment collection system for Certemy (For Possible Action).

ED states that Stripe has been recommended as the credit card merchant processor for Certemy. Its fees are 2.9% plus \$0.30 per credit card transaction. ED will check with the Budget Office whether a state contract is necessary for this type of contract.

7. Approve or disapprove of using WebEx for video-conferencing (For Possible Action).

ED states that WebEx is similar to Zoom for video-conferencing. The fees are \$15 per month on a month-to-month basis and it can host up to 200 people each time. ED will check with the Budget Office whether a state contract is necessary for this type of contract.

8. Approve or disapprove of hiring Larry Bertsch CPA for the Board's accounting (For Possible Action).

ED states that the CPA rates are attached as a supplement. ED states that Mr. Bertsch is familiar with the Board's accounting requirements. Dr. Tracey states that his rates are comparable to other accounting firms. ED states that the state contract can allow up to 4 years. SDAG states that the vendor should complete the contract first and then

the Board can consider the entire contract before submitting the contract to the budget office.

9. Approve or disapprove of hiring The Advantage Group for the Board's investigations (For Possible Action).

ED states that the investigator's rates are attached as a supplement. Dr. Tracey states that the investigator has done a good job. ED states that the state contract can allow up to 4 years. SDAG states that the vendor should complete the contract first and then the Board can consider the entire contract before submitting the contract to the budget office.

10. Approve or disapprove of CEU titled The Mental Disorder Diagnosis and Treatment in TCM for 12 credits sponsored by NOMA via live webinar on 10/9/2021-10/10/2021 (For Possible Action).

Motion: Dr. Richardson moves to approve

Second: Dr. Chow

The motion has been approved unanimously.

11. Approve or disapprove of CEU titled Hormones in Harmony for 8 credits sponsored by SP Westcoast Inc via live webinar on 9/11/2021 (For Possible Action).

Motion: Dr. Ferris moves to approve

Second: Dr. Chow

The motion has been approved unanimously.

12. Approve or disapprove of Dr. Fiona Kelley's proposed CEU titled Deepening Perspectives on Chinese Medicine by Lonny Jarrett via streaming with credits to be determined by the Board (For Possible Action).

Dr. Kelley states that she is seeking 30 credits for the CEU with 10 credits for 2021, 10 hours for 2022, and a carryover of 10 credits to be applied in 2023 since the course stretches from 2021 to 2022. ED states that CEU credit is based upon the certificate of completion. Dr. Kelley states that she will get a CEU certificate in 2022 when she completes the course. Ms. Braster states that Dr. Kelley should contact the instructor to see if she can be issued a partial completion certificate in 2021 to be consistent with practice. Dr. Tracey states that this matter will be tabled to see if Dr. Kelley can obtain the partial completion certificate.

13. Approve or disapprove of the following applicants for the Nevada state licensing exam on 9/29/2021:

a. Denise Lehmer; and

b. Rachel Ong.

(For Possible Action).

ED states that the applicants have completed the requirements and are eligible for the state licensing exam.

Motion: Dr. Ferris moves to approve

Second: Ms. Braster

Motion carries as the other members vote affirmatively except for Dr. Richardson recuses himself as he is the President of Wongu University and also has taught some applicants.

14. Approve or disapprove of Maria Arabia and Aeja Kim for the Nevada state licensing exam on 9/29/2021 upon condition that there are no issues from their respective pending background checks (For Possible Action).

ED states that the applicants have completed the requirements and are eligible for the state licensing exam, except that the fingerprint results have not been received yet.

Motion: Dr. Ferris moves to approve

Second: Ms. Braster

Motion carries as the other members vote affirmatively except for Dr. Richardson recuses himself as he is the President of Wongu University and also has taught some applicants.

15. Approve or disapprove of Alia Windham re-taking her Nevada state licensing exam on 9/29/2021 (For Possible Action).

ED states that the applicant did not pass the state licensing exam and has requested re-taking the exam.

Motion: Dr. Ferris moves to approve

Second: Dr. Chow

The motion has been approved unanimously.

16. Approve or disapprove of Ariel Donofrio for the Nevada state licensing exam on 9/29/2021 with the misdemeanor guilty plea of Liquor-Minor in Possession in 2006 (For Possible Action).

ED states that the applicant is attending via telephone for questions. Dr. Ferris states that her statement is self-explanatory.

Motion: Dr. Ferris moves to approve

Second: Dr. Chow

The motion has been approved unanimously.

17. Update from the Treasurer regarding Board accounts and other matters (For Discussion only).

Dr. Tracey said she spoke with Dr. Grant and the accounts are in order.

18. Approve or disapprove of future Board meeting dates (For Possible Action).

Dr. Tracey states that the next meeting will be on 10/7/2021 at 6 p.m.

Motion: Ms. Braster moves to approve

Second: Dr. Ferris

The motion has been approved unanimously.

19. Public Comment (Discussion Only).

None

20. Adjournment (For Possible Action).

Motion: Dr. Richardson moves to approve

Second: Ms. Braster

The minutes will be approved at a subsequent meeting.