

Brian Sandoval, Governor



Seung B. Park, O.M.D., *President*  
Fely Quitevis., *Member*  
Olivia Rhee, O.M.D. *Secretary-Treasurer*  
Vince Link., O.M.D., *Member*

**STATE OF NEVADA**  
**BOARD OF ORIENTAL MEDICINE**

**\*\*\*PUBLIC NOTICE\*\*\***  
**REGULAR BOARD MEETING**  
**MARCH 25, 2015 @ 1:00 PM**

AT THE FOLLOWING LOCATION:

Grant Sawyer Building, Office of the Attorney General, 555 East Washington Ave., Room #4500 - Las Vegas, NV 89101. Phone conference no: (712) 775-7031 Access code: 582-767-536#

**\*\*\*MINUTES\*\*\***

**1. CALL TO ORDER (Discussion/For Possible Action)** Seung B Park, OMD, President

Roll call to determine presence of a quorum, at 1:05 pm

Board Members Present:

Dr. Seung B Park, OMD (via Phone)

Dr. Vince Link, OMD

Dr. Olivia Rhee, OMD

Board Member (absent): Fely Quitevis

Board Staff:

Sophia Long, Board Counsel, DAG

Public:

Sae E. Lee, OMD

Yeaji Suh

Daniel Danier

Amy DePry

**2. PUBLIC COMMENT**

No Comments.

**3. Adoption of Agenda**

**Motion:** Dr. Rhee motioned to adopt the agenda

**Second:** Dr. Link

**Action:** Motion carried unanimously

**4. Approve or disapprove the previous board meeting Minutes. January 8, 2014, May 28, 2014, July 18, 2014, November 20, 2014 but NOT for February 4, 2015, as it was not done.**

[Discussion to move it to May 2015 meeting]

**Motion:** Dr. Park motioned to approve the previous board meeting Minutes of 1) May 28, 2014 with correction of item no. 7, from "Tuesday, May 28, 2013" to Tuesday, May 28, 2014"; 2) the

July 18, 2014 meeting notes was approved; and 3) November 20, 2014 minutes with correction of Item no. 5, from “Action: Passed unanimously” to “ Action: Passed by majority”; 4) to move the Minutes of January 8, 2014 and February 4, 2015 to next / future board meeting.

**Second:** Dr. Rhee

**Action:** Motion carried unanimously

5. ***Acceptance of Resignation of Kim Reese, Executive Director, and advertise the job opening.***

**Motion:** Dr. Park motioned to accept Resignation of Kim Reese, Executive Director, and advertise the job opening.

**Second:** Dr. Link

**Action:** Motion carried unanimously

5. a. ***Discussion regarding qualifications, duties and salary and classification(i.e. Independent Contractor) of new Executive Director.***

**Motion:** Dr. Park motioned to approve qualification, duties and salary and classification (Executive Director has already been treated as Independent contractor) according to the contents of Dr. Rhee’s advertisements placed on review Journal and Craigslist and State Website.

**Second:** Dr. Link

**Action:** Motion carried unanimously

5. b. ***Discuss and approve advertisement placed on Review Journal and Craigslist and State Website for new Executive Director position.***

**Motion:** Dr. Park motioned to approve of advertisement placed on Review Journal and Craigslist and State Website for new Executive Director position and each Board member choose 5 candidates among applied 20 candidates to send them to the Board through internet. And the Secretary-Treasurer (Dr.Rhee) collects the votes to select the top 5 candidates to interview at next board meeting.

**Second:** Dr. Rhee

**Action:** Motion carried unanimously

5. c. ***Approve or disapprove of Dr. Olivia Rhee acting as temporary Executive Director from March 3 to hiring of new Executive Director and discuss compensation for her work & office space during this period.***

**Motion:** Dr. Park motioned to approve to pay \$380 (\$300 for office space and \$80 for the bill of office telephone) to Dr. Hak E. Rhee.

**Second:** Dr. Link

**Action:** Motion carried unanimously

6. ***Approve or disapprove hiring a Test Consultant and Examiners for management of the exam of Nevada State Board of Oriental Medicine.***

**Motion:** Dr. Park motioned to approve hiring a Test Consultant and Examiners for management of the exam of Nevada State Board of Oriental Medicine.

**Second:** Dr. Link

**Action:** Motion carried unanimously

7. ***Approve or disapprove hiring an Accountant and/or forensic accountant to reconcile financial records.***

**Motion:** Dr. Park motioned to approve hiring an Accountant and/or forensic accountant to reconcile financial records.

**Second:** Dr. Link

**Action:** Motion carried unanimously

8. ***Approve or disapprove of ordering bank statements & canceled checks back to 2013.***  
**Motion:** Dr. Park motioned to approve ordering bank statements & canceled checks back to 2013.  
**Second:** Dr. Link  
**Action:** Motion carried unanimously
9. ***Approve or disapprove duties and salary for Secretary/Treasurer, pursuant to NRS 634A. 060.***  
**Motion:** Dr. Park motioned to approve duties and salary for Secretary/Treasurer, when the Executive Director is unable to perform his/her duties or is not available:  
a) He or she will do the work of the Executive Director, when the Board needs to function, and the Executive Director is not available to do his/her duties (i.e. resigns).  
b) He or she will be a co-signer with the Executive Director to defray the Board expenses.  
c) When he or she acts as the Executive Director, doing the work of the Board, his or her salary amount is the same amount that was given to the Executive Director (Current amount is \$1,700 for part time of 20 hours per week).  
**Second:** Dr. Link  
**Action:** Motion carried unanimously
10. ***Approve or disapprove office space for the Board, as referred to us by the State Leasing Department.***  
**Motion:** Dr. Link motioned to approve the place of 3191 Warm Spring (\$400 for 120 Sq. (12'x10')) as referred to us by the State Leasing Department.  
**Second:** Dr. Park  
**Action:** Motion carried unanimously
11. ***Approve or disapprove of certain bills under name of former Executive Director, Kim Reese, not under the Board's name.***  
**Motion:** Dr. Link motioned to approve if the Board find any evidence that the bill by the name of Kim Reese was for the Board business, the Board will pay the bill.  
**Second:** Dr. Rhee  
**Action:** Motion carried unanimously
12. ***Approve or disapprove Amy Depry's CEUs for application of TCM Classics at Yo San University on 5/16/14, 6/13/14, 7/11/14, 8/10/14, 9/5/14, and 10/10/14.***  
**Motion:** Dr. Park motioned to approve 10 hours CEU for Amy Depry's application of TCM Classic at Yo San University on 5/16/14, 6/13/14, 7/11/14, 8/10/14, 9/5/14, and 10/10/14.  
**Second:** Dr. Link  
**Action:** Motion carried unanimously
13. ***Approve or disapprove Thomas Koangho Lee's CEU for Meridian Regulating Acupuncture Technique (distance learning) for 12 hours on 12/19/14.***  
**Motion:** Dr. Link motioned to approve 10 hours CEU for Thomas Koangho Lee's application for Meridian Regulating Acupuncture Technique (distance learning) for 12 hours on 12/19/14.  
**Second:** Dr. Park  
**Action:** Motion carried unanimously
14. ***Approve or disapprove of hiring a temporary filing clerk @ no more \$10/hr.***  
**Motion:** Dr. Park motioned to approve hiring a temporary filing clerk @ no more \$10/hr.  
**Second:** Dr. Link  
**Action:** Motion carried unanimously
15. ***Approval of the REMOVAL of Kim Reese and ADDITION of Olivia Rhee, O.M.D., and Dr. Seung B. Park, O.M.D. (or Dr. Vince Link or new Executive Director) as signer for the Wells Fargo Bank Account.***

**Motion:** Dr. Park motioned to approve of the REMOVAL of Kim Reese and ADDITION of the treasurer (currently Dr. Rhee), a Board member (currently Dr. Link) and the new Executive Director as signer for the Wells Fargo Bank Account and the Board needs two signatures to defray the Board expenses.

**Second:** Dr. Rhee

**Action:** Motion carried unanimously

**16. Public Comment**

Sae Lee had a comment and asked Sophia, the AG, that since Kim Reese, former Executive Director, left her job, can the Board sue her? Sophia Long explained that we cannot force someone to come back once he/she has left her job and that the relationship between the Board and Kim Reese had deteriorated.

Sae Lee asks the DAG, Sophia Long, “to please give the Board the right direction. Instead of just saying you are “violating the Open Meeting Law”, please provide the documentation (ie. Provide the law number, etc. to show proof and not just 1-2 days before the meeting).”

Dr. Link adds, “there needs to be accountability and responsibility from the former Executive Director. She just left without any information. There also needs to be transparency, especially for the Public benefit. The future Executive Director needs to share all the information and make everything transparent so that anyone can do the work of the Executive Director, since this is a Public Body.”

**17. Adjournment**

**Motion:** Dr. Park motioned to adjourn

**Second:** Dr. Rhee

**Action:** Motion carried unanimously 2:25 P.M.

Meeting Minutes was approved at 4.09.15 Board Meeting.