

Steve Sisolak, Governor



Maggie Tracey, O.M.D., President  
Chia Hua Linda Chow, O.M.D., Vice President  
Lisa Grant, O.M.D., Secretary/Treasurer  
Michael Ferris, O.M.D., Member  
Eric Richardson, M.D., Member  
Jennifer Braster, Member  
Merle Lok, Executive Director

**STATE OF NEVADA  
BOARD OF ORIENTAL MEDICINE**

3191 E. Warm Springs Rd.  
Las Vegas, NV 89120  
Phone (702) 675-5326 Fax (702) 989-8584  
Email: <mailto:omboardexecutivedirector@gmail.com>

**\*\*\*PUBLIC NOTICE\*\*\*  
REGULAR BOARD MEETING  
January 13, 2022 @ 6:00 PM  
Via teleconference**

**\*\*\*MINUTES\*\*\***

**Board Staff:**

Merle Lok, Executive Director  
Henna Rasul, Senior Deputy AG

**Public:**

None

**1. Call to Order, Roll Call, and Establish Quorum.**

Maggie Tracey, OMD, President called this meeting to order, conducted roll call and established the presence of a quorum. The following Board Members were present: Dr. Maggie Tracey, OMD, Dr. Chia Hua Linda Chow, OMD, Dr. Michael Ferris, OMD, Dr. Eric Richardson, and Dr. Lisa Grant.

**2. Public Comment.**

None.

**3. Review, discussion, and possible action regarding the minutes for the 11/23/2021 board meeting (For Possible Action).**

Motion: Dr. Grant moves to approve

Second: Dr. Chow

The motion is approved unanimously.

**4. Review, discussion, and possible action regarding the OMD license to the following applicants:**

**A. Terry Chang;**

**B. Aeja Kim;**

**C. Autumn Leavitt;**

**D. Hong Zheng**

**(For Possible Action).**

ED states that these applicants have passed the state licensing exam.

Motion: Dr. Grant moves to approve

Second: Dr. Chow

The motion is approved unanimously.

**5. Review, discussion, and possible action to possible changes to NAC 634A (For Possible Action).**

See attachment for list of proposed changes.

Motion: Dr. Grant moves to approve

Second: Dr. Richardson

The motion is approved unanimously.

**6. Review, discussion, and possible action regarding CEU titled A Functional Approach to Autoimmune Disease for 8 credits sponsored by SP Westcoast Inc via live webinar on 1/29/2022-1/30/2022 (For Possible Action).**

Motion: Dr. Grant moves to approve

Second: Dr. Ferris

The motion is approved unanimously.

**7. Update from the Treasurer regarding Board accounts and other matters (For Discussion only).**

Dr. Grant states that the accounts are in order.

**8. Review, discussion, and possible action regarding changing Wells Fargo checking account (For Possible Action).**

ED states that Wells Fargo will start charging for fees in January 2022 as the Board has an analyzed account, and the Board needs to change the account to avoid fees. ED states that the bank has agreed to waive the January fees. To effectuate opening the new account, the bank needs a Board resolution authorizing the ED and the Treasurer as signatories and to take other necessary actions for the new account, an EIN, and a Depositor Certification for the new account.

Motion: Dr. Grant moves to approve taking the necessary steps to open a new Board account

Second: Dr. Ferris

The motion is approved unanimously.

**9. Update regarding license renewals through Certemy (For Discussion only).**

ED states that over 50% of the licensees have renewed through Certemy. The biggest problem has been uploading CEU certificates and Certemy has added clearer language to make it more user friendly.

**10. Review, discussion, and possible action regarding Executive Director's performance and possible compensation increase (For Possible Action).**

Dr. Tracey states that the ED's performance review by the Board members have been excellent. ED has to undertake additional work during the legislative session and implementing Certemy. Dr. Tracey states that ED's monthly salary should be increased to \$3000 per month from \$2500 per month.

Motion: Dr. Grant moves to approve

Second: Dr. Chow

The motion is approved unanimously

**11. Review, discussion, and possible action regarding the election of Board President, Vice President and Secretary/Treasurer (For Possible Action).**

Dr. Tracey proposes that the current Board positions remain the same.

Motion: Dr. Ferris moves to approve

Second: Dr. Richardson

The motion is approved unanimously.

**12. Review, discussion, and possible action regarding future Board meeting dates (For Possible Action).**

Dr. Tracey states that the next Board meeting will be 2/24/2022 at 6 p.m.

Motion: Dr. Grant moves to approve

Second: Dr. Chow

The motion is approved unanimously.

**13. Public Comment.**

None.

**14. Adjournment (For Possible Action).**

Dr. Tracey adjourns the meeting.

The minutes have been approved.